

PERU RSRC 2019 - Risk Assessment - General

RISK ASSESSMENT DRAWN UP BY SAN SILVESTRE SCHOOL AND MARKHAM COLLEGE.
ROUND SQUARE REGIONAL CONFERENCE 2019

Country: PERU	Assessment date: 15/06/18	Initially written by: Harr Hildebrand and John Vincent	Reviewed by: 15/11/18 Next review by: 15/12/18
PERU RSRC 2019 General Risk Assessment	RISK LEVEL	MITIGATION	INCIDENT RESPONSE
Accommodation <ul style="list-style-type: none"> • Home stays with Markham & San Silvestre families. 	Low	<ul style="list-style-type: none"> • Host families briefed on host family protocol. • Host families screened through standardized host-family policies and procedures. • Host families help participants with translation. • Participants briefed on rules of accommodation by host families. • Participants briefed on safety in accommodation (fire escapes, etc.) by host families. • Students briefed on which areas of accommodation they are/are not permitted to access. • Leaders phone numbers identified to group for emergencies and vice-versa. • Students are not to be taken to parties where alcohol is consumed. 	<ul style="list-style-type: none"> • Minor issues within host families addressed by Host Family Coordinator.
General Dangers outside schools <ul style="list-style-type: none"> • Traffic • Pick-pocketing • Assault • Money forgery • Separation from group 	Medium Medium Medium Low Low	<ul style="list-style-type: none"> • Adults to accompany groups will be provided with guidelines on how to safely monitor student-led group. • Do not wear jewelry or show obvious sign of wealth. • Take out only the money that you need, and split between pockets and money-belts. • Do not get large amount of money out when paying for items. • Be aware while in crowds or on transport. • Do not accept transport or lift other than from group leader. • Orientate groups on arrival in each new area. • Regular 'Count off' • Group members to be briefed on behavior and traffic dangers and what to do in case of separation. • Participants to use the buddy system and never go off in groups less than 3. • Create rendezvous plans (location and time) as required. • Encourage use of local language and respect for local knowledge. 	<ul style="list-style-type: none"> • Telephone connections to authorities.

		<ul style="list-style-type: none"> Remind student they are representing themselves and their schools Brief the group on appropriate/inappropriate dress and behaviour – shirtless, noise levels, body language etc. Brief the group not to accept gifts/drinks from strangers. 	
Environmental <ul style="list-style-type: none"> Weather Sunburn Heat Dehydration Insects Animals 	<p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p>	<ul style="list-style-type: none"> Consider possible weather conditions and plan activities appropriately. Students briefed on proper appropriate clothing to take. Check suitability of clothing before departing for activities. Appropriate sunscreen to be applied whenever time being spent outdoors. Group members to wear protective hat and sunglasses. Group leader to have additional sunscreen on hand. Group members to have adequate drinking water with them at all times. Group leader to ensure additional safe drinking water available at all times. Frequent use of insect repellent. 	<ul style="list-style-type: none"> Nurse station in school.
Earthquakes <ul style="list-style-type: none"> Injury 	<p>Medium</p>	<ul style="list-style-type: none"> Simulacro on arrival at Markham Identify “S” zones of safety Do not use elevators. Remain where you are until told otherwise - aftershocks may continue. Windows may violently shatter and surrounding objects may fall If in a coastal region anticipate tsunamis and move inland- follow evacuation routes 	<ul style="list-style-type: none"> Check all students and staff are accounted for. Call authorities for assistance with searching Administer first aid where needed Do not return to buildings in case of damage to structure or gas/water services.
Schools <ul style="list-style-type: none"> Fire Stairs fall Injuries 	<p>Low</p> <p>Low</p> <p>Low</p>	<ul style="list-style-type: none"> Always be aware of your surroundings Do not rush down the stairs Do not run when the floor is wet Stay calm in case of evacuation. 	<ul style="list-style-type: none"> Follow any instructions given by a competent authority
Health <ul style="list-style-type: none"> Illnesses Injury Food Allergic reaction Water <ul style="list-style-type: none"> Water borne diseases: Giardia, Cholera, Dysentery, Cryptosporidiosis, E. Coli, 	<p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p>	<ul style="list-style-type: none"> Proper usage of prescribed medications. Group members to be instructed on importance of cleanliness in reduction of health risks. Leader to know when to call medical services, and how to do this. All students with known medical conditions to be known by group leaders and other supervising staff. First aid and travel sickness equipment to be carried by group leader / nurse. Emergency contact with school and parents arranged and available to all leaders. Ensure adequate staff training in administering particular types of medication where required (e.g. insulin, epinephrine) — See list of students needing medication in files aware to all leaders. 	<ul style="list-style-type: none"> Patient to be monitored by staff or house parent. Hospital/clinic to be used for more significant issues. Some symptoms may not be apparent during the conference time and should be followed up by individual's health practitioner.

Salmonella, Hepatitis A, etc.)		<ul style="list-style-type: none"> • First aid kit to contain suitable wound cleaning/bandaging/sprain/splint materials as well as simple painkillers and medications. • Group members are not to share water bottles with each other to minimize possibility of cross-contamination. • Declaration on medical form. Students to ensure group leaders know of food allergies. All team members to bring own medications for serious known allergies and ensure Leader know how to use this. • All non-bottled water must be treated before drinking, even free running mountain streams. • No bottled water should be used due to environmental impact. • Activated carbon tabletop filter for fitting to taps is the standard equipment for water filtration. 	
Transport <ul style="list-style-type: none"> • Vehicle/ bus/underground crash • Car/bus malfunctions • Travel sickness • Students lost during stops • Driving standards 	Low Low	<ul style="list-style-type: none"> • Employ the use of seatbelts at all times when on a vehicle. • Never manipulate sharp objects when on a moving vehicle. • Remain seated at all times, and keep arms and other body parts inside the vehicle. • Journeys are planned with sufficient time to rest for the drivers. • Identify travel sickness sufferers; sit them near the front of the bus. • Count students on and off busses. No mid-journey stops planned. • Use of familiar and certified transport companies. 	<ul style="list-style-type: none"> • Stay on vehicle while waiting for help • Contact school authorities. • Secure group members • Avoid at any costs the help of other vehicles other than appointed school vehicles.
Physical activities <ul style="list-style-type: none"> • Running • Sports • Other games 	Low	<ul style="list-style-type: none"> • Care to be taken with sun and heat to ensure that individuals do not become dehydrated, sunburned or get heatstroke. • Frequent use of insect repellent. • Ensure students wear appropriate clothing and footwear — hat, sunglasses, jacket — as appropriate for conditions (no tank tops, exposed midriffs or shorts which aren't conservative length). 	<ul style="list-style-type: none"> • Nurse or group leader to assist in cases of minor issues.
Camping <ul style="list-style-type: none"> • Security • Separation from group • Burns when cooking 	Low	<ul style="list-style-type: none"> • Campsites are in fenced and gated areas • Campsites are always attended. • Boundaries for students and staff explained during site orientation • Demonstrate correct/safe use of camping stoves • Supervise and monitor all stove preparation, lighting and cooking. • Check for trailing sleeves - long hair must be tied back. • Refueling at safe distance (minimum 5m away) from the cooking area • Assume all items are hot. Use pan grips when touching pans/stoves. • Site stoves on flat ground, against a wall or barrier to stop people stepping over stoves. 	<ul style="list-style-type: none"> • Cool burns for 10 minutes with running water. • Nurse / staff to administer first aid.

This Risk Assessment has been drawn up by representatives from San Silvestre School and Markham College, based on our assessment of the likely risks to conference attendees and the mitigating actions that will be taken by representatives from our schools in order to manage those risks. As host schools, we expect and require that accompanying adults from participating schools will maintain a close watch on their student delegations and remain mindful of their own duty of care for their students throughout the duration of the conference.